



Library Advisory Board

Minutes

January 8, 2026

Members of the Library Advisory Board met this day in regular session at the Brownsville Library in the Kirk Room, Brownsville, Oregon, at 4:49 PM.

***Present:** Chairperson Melissa Selby, Barbara DeRobertis, Linda McCormick, Barbara DeRobertis, Sandy Saltzer, Jennifer Ashcraft, and Librarian Sherri Lemhouse.

Absent: None

Public: None

Presiding: Melissa Selby

Minutes: Mrs. Selby called the meeting to order. As a first item of business Ms. Saltzer made a motion to approve the minutes of the November 13, 2025, meeting as presented by recording Secretary Sherri Lemhouse. Ms. Ashcraft seconded the motion. The minutes were approved by all.

Library Report: Librarian Sherri reported that the Holiday Story Time and Craft times went well. Mrs. Humphreys ran the front desk during these two weeks without incident. Librarian Sherri and City Administrator S. Scott McDowell will be working on hiring a Library Assistant to work Saturdays. Librarian Sherri will be asking City Council to make a Resolution thanking Mrs. Reed for her faithful service to the Library. The Library has free prescription, inhaler and sharps mail back envelopes/boxes available. There are two Estate Planning programs happening in January – Wills (January 15 at 7 PM) and Advance Directive (January 22 at 1 PM). Friends of the Library Annual Book Sale went well. They raised over \$1,800. The Friends purchase magazines and the on-line genealogy subscription, purchase extra books and audios, craft supplies and other items/programs as requested. Ingram book supplier has taken over one month to deliver the December book order. When asked, the front-line person says that they are very busy. The other book supplier, Baker and Taylor, went out of business at the end of summer 2025. This has placed a large burden on

Old Business: The Volunteer Holiday party went well. Everyone in attendance had a fun time and enjoyed the Board reading the original 'Rudolph the Red-Nosed Reindeer.' Members are considering holding the spring volunteer event on a Saturday or Monday afternoon to allow the teen volunteers to attend.

New Business: Members discussed Budget/Building Project needs. The Library sign needs some fresh paint on the trim and possibly a sealant for preservation. The Library Happenings sign at City Hall needs some changes still. Librarian Sherri will request that these signs are pulled into the work room at the Library so that she can make the necessary adjustments. The annual Library Budget continues to set monies aside for larger projects such as carpet, upholstery (2016), HVAC (2015), new roof, exterior paint, new computers and the like.

Board Member Comments: Ms. Ashcraft offered to wrap the blind date books with plain paper to help with the Holiday Blind Date Book sale. Other members expressed willingness to help with this during our next meeting. Ms. Saltzer suggested hosting a program about the Organ Donor Program and how that works. In February, the Library Advisory Board will discuss the Mission Statement and review Library goals as the Topic of Conversation.

There being no further discussion, the meeting was adjourned.

The next meeting will be Thursday, February 12, 2026, in the Kirk Community Room at the library.

ATTEST:

Melissa Selby,
Chairperson

Sherri Lemhouse,
Librarian